

Annual departmental scoping exercises (time to be agreed individually with each department)

Pre-scoping preparation: Impact Coordinator to scope IAA, VC Awards, Cambridge Enterprise, CSaP, OTR, Public Engagement Office

1st Scoping exercise
~2023

Requirements

- Department
- Researcher name(s) (inc. collaborators)
- Description of the impact (as detailed as possible)
- Evidence if available
- Underpinning publications

2nd Scoping exercise
~2024

Requirements

Same as 1st exercise

+

At least 50% more entries than required by FTE*

3rd Scoping exercise
~2025

Requirements

Same as 2nd exercise

+

Information on potential risks to REF eligibility

OUTCOMES and OUTPUTS

Support to drive impact where a need is identified (funding, expertise/advice)

Support for evidence gathering where a need is identified

Publicise content through the University's award winning global impact map

Reports for HoD, HoS and PVCr

Centrally maintained record of impact activities and evidence

Eligibility checked against REF requirements

Feedback, including potential for next REF and best practice (more detailed as the exercises progress)

*FTE will be provided on an ongoing basis by the Research Information Office. REF2021 FTE requirements will be used as an estimate until new rules are known.